



## Department of Energy

Washington, DC 20585

**WEATHERIZATION PROGRAM NOTICE 93-4**  
**EFFECTIVE DATE: December 28, 1992**

**SUBJECT:** LANDLORD-TENANT AGREEMENTS

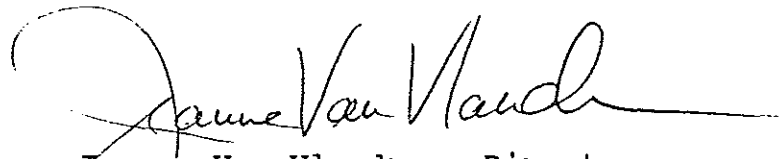
**PURPOSE:** To provide examples of landlord-tenant agreements currently in use which may assist States in developing rental procedures for their Program Year (PY) 1993 plans.

**SCOPE:** The provisions of this guidance apply to all grantees applying for financial assistance under the Department of Energy Weatherization Assistance Program (DOE).

**BACKGROUND:** Title IV, Energy Conservation and Production Act as amended authorizes the Department of Energy to administer the Low-Income Weatherization Assistance Program. All grant awards made under this program shall comply with applicable law including, regulations contained in 10 CFR Part 440, and other procedures applicable to this regulation as DOE may from time to time prescribe for the administration of financial assistance.

When the final rule is published, States will be required to develop rental procedures as a part of §440.16 Minimum Program Requirements. While the initial plan submission will not be required to have the rental issues addressed, all States must amend, within a reasonable period of time, their PY 1993 plans to incorporate the provisions in the final rule. Section 440.22 in the final rule will specifically outline the areas to be addressed, however, a well written landlord-tenant agreement is the centerpiece for any effective weatherization rental program. Therefore, DOE is offering examples of these agreements which have worked well in multi-family and single-family dwelling units. The examples are from the District of Columbia, State of New York, State of Texas, and the State of Wisconsin. The examples offered may not address all of the provisions of §440.22.

**PROCEDURES:** This program notice is for information purposes only.

  
Jeanne Van Vlandren, Director  
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