

2011 DOE Project Officer Health & Safety (H&S) Plan Review Questions

	Y	N	N/A	Comments
1. Did the Grantee submit a new H&S plan in 2011 as specified in WPN 11-6?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. Has the Grantee set a H&S expenditure limit and provided justification? (% of Average Cost Per Unit)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3. Does the H&S Plan discuss procedures to determine when DOE monies will be used to remedy the health and safety issue, and how the Grantee will treat problems that cannot be remedied with DOE monies after discovery?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4. If H&S is budgeted at more than 10%, does the Grantee provide adequate justification relative to the increase?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5. Does the Grantee have a deferral policy as required in WPN 11-6?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6. Does the Grantee have a referral policy as required in WPN 11-6?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7. If any incidental repairs are identified in the plan, is it clear that they cannot be charged to H&S?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8. Does the plan include procedures and protocols for informing clients of hazards that are identified during weatherization? (Clients must be informed in writing and the document must be signed by the client and a copy maintained in the client file.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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9. Is there a procedure for soliciting information from clients about known or suspected occupant health concerns as part of the initial application for weatherization, additional screening of occupants again during the audit, and how steps will be taken to ensure that weatherization work will not worsen the health concern?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10. Was the plan (likely the biologicals section) updated for mold & moisture awareness?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
				Section 5.14 of the annual guidance
11. Is each hazard or issue identified with a remedy, testing, client education, referral for each issue in the Guidance Table in WPN 11-6?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12. Does the plan clearly demonstrate LSW training is different and separate from EPA Certified Renovator requirements?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13. Does the plan address the client notification/confirmation under the "Lead-based Paint Renovation Rule" to include the proper distribution and documentation of the "Renovate Right" brochure?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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14. Does the LSW plan address training using a curriculum that meets the DOE Minimum Standards?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15. Does the plan describe how the grantee will verify compliance with LSW minimum standards & address how to handle local agencies not in compliance with LSW minimum standards?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16. Is EPA Certified Renovator training addressed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
				WPN 02-6, 08-6, 09-6, 11-6 & 2.6 of the annual guidance
17. Will training be provided in order to meet the requirements of the health and safety issues?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
18. Are there provisions for on-going training for new staff and contractors?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
19. Does the plan address testing as indicated in WPN 11-6 Table?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20. Does the Grantee include a strategy for implementing ASHRAE 62.2-2010 for January 2012 (here providing justification for any changes specific to housing stock)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
21. Is Smoke/CO Detector implementation addressed with clear parameters and procedures for installation consistent with WPN 11-6?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
22. Does the new H&S plan include implementation protocols on Air Conditioning installation and repair including climatic justification and how to define at-risk occupants?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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23. Does the new H&S plan include implementation protocols on Heating System installation and repair including climatic justification?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
24. Does the Grantee include procedures on how they will handle problems discovered during Combustion testing?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
25. Does the Grantee include implementation of OSHA and MSDS requirements related to crew and worker safety?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	